

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOL

IN THE

COUNTY OF SUSSEX

REORGANIZATION MEETING AGENDA

NOVEMBER 3, 2008

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

III. PLEDGE OF ALLEGIENCE

IV. ROLL CALL

V. ADMINISTRATION OF OATH AND ELECTION OF OFFICERS

- a. Administer Oath of Office
- b. Call for Nomination of Board President
- c. Vote to Close the Nominations
- d. Vote for Position of Board President
- e. Call for Nomination of Vice President
- f. Vote to Close the Nominations
- g. Vote for Position of Board Vice President

VI. SUPERINTENDENT'S REPORT

VII. BOARD COMMENTS

- a. President's Comments
- b. Committee Reports
- c. Board Member Comments

VIII. PUBLIC PARTICIPATION ON PROPOSED AGENDA ITEMS ONLY

IX. REORGANIZATION RESOLUTION

X. SPECIAL INTEREST ITEMS

XI. PUBLIC PARTICIPATION

XII. CLOSED MEETING MOTION

XIII. OLD BUSINESS

XIV. PUBLIC PARTICIPATION

XV. ADJOURNMENT

**BOARD OF EDUCATION, VOCATIONAL SCHOOL, REORGANIZATION MEETING, NOVEMBER 3, 2008**

**I. CALL TO ORDER**

The Meeting was called to order by \_\_\_\_\_ at \_\_\_\_ P.M.

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

Reading of the Declaration of Open Public Meetings Act by \_\_\_\_\_.

**OPEN PUBLIC MEETING ACT**

*The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education of the Vocational School in the County of Sussex has caused notice of this meeting to be published and adequate notice has been provided. Such notice was placed in The New Jersey Herald on October 10, 2008, and The New Jersey Sunday Herald on October 12, 2008.*

**III. PLEDGE OF ALLEGIANCE**

Flag Salute was led by \_\_\_\_\_.

**IV. ROLL CALL**

Mr. Cofrancesco, Mr. Dragotta, Mrs. McLean, Mr. Pladdys, Mr. Sargent,

Also Present:

**Mission Statement**

***"The Sussex County Technical School, a school of choice, in partnership with family, community, business, industry and institutions of higher learning, empowers secondary and adult students to become self-directed learners and active participants in their community by providing a competitive advantage to pursue ANY career opportunity."***

**V. ADMINISTRATION OF OATH AND ELECTION OF OFFICERS**

- a. Administer Oath of Office
- b. Call for Nomination of Board President
- c. Vote to Close the Nominations
- d. Vote for Position of Board President
- e. Call for Nomination of Vice President
- f. Vote to Close the Nominations
- g. Vote for Position of Board Vice President

**VI. SUPERINTENDENT'S REPORT**

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- a. President's Comments
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**VIII. PUBLIC PARTICIPATION ON PROPOSED AGENDA ITEMS ONLY**

**IX. REORGANIZATION RESOLUTION**

WHEREAS, in accordance with 18A:54-18, each board of education for county vocational schools shall reorganize annually on November 1, and if the meeting cannot take place on the day hereinabove provided for by reason of lack of a quorum or for any other reason said meeting shall be held within three (3) days thereafter, and

WHEREAS, Board Bylaw, Article V, No. 050, Organization, outlines the procedures to be used in the organization meeting, and

WHEREAS, the insurance agent has been appointed at the Organization Meeting by past practice,

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Vocational School in the County of Sussex that all existing bylaws and policies and regulations, contracts and agreements as established by act and practice of previous Boards of Education and curriculum and textbooks are to remain in force and effect until such time as the present Board necessitates change by way of resolution, and, be it further

RESOLVED, that the Board establish use of State Contracts for purchasing through out the school year whenever possible as per attached, and be it further

RESOLVED, that the quote threshold be established at \$4,350 and the bid threshold \$29,000, and, be it further

RESOLVED, that the Board approve the continued participation in the E-Rate program; Alliance for Competitive Telecommunication (ACT); Alliance for Competitive Energy Services (ACES), and be it further

RESOLVED, that the following appointments be made retroactively for the period November 1, 2008 through October 31, 2009 or until a replacement is named:

<u>Title</u>	<u>Name or Organization</u>	<u>Amount</u>
Board Attorney	Lucas & Gaus Janet C. Lucas, Esq.	\$130.00 per hour
Labor Attorney	Weiner Lesniak, LLP Mark Tabakin	\$135.00 per hour
Public Accountant	Nisivoccia and Company	Fee to be negotiated
Medical Inspector/ Team Physician	Dr. Denise Autotte	\$6,000 per year
Depository for School Funds	Lakeland Bank Municipal Investors Services Institution Policy Corporation	Financial School Funds
Insurance Agent/	The Morville Agency	As per policies in



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<u>Name of Account</u>	<u>Signatory</u>	<u>No. of Signers</u>
Payroll Account	Treasurer of School Monies	1
Agency Account	Board Secretary Bookkeeper	1
Unemployment Trust	Board Secretary	1
Main Office Petty Cash	Superintendent Board Secretary Board Secretary's Secretary	2
Principal's Petty Cash	Principal Board Secretary Principal's Secretary Vice Principal	2
Adult Career Center	Coordinator Coordinator's Secretary Board Secretary	2
Student Activities	Board Secretary Principal Vice Principal Bookkeeper	2
Athletics Account	Athletic Director Principal Vice Principal Board Secretary	2

and be it further

RESOLVED, that the following Tax Shelter/Disability providers be approved:

Fidelity Investment - through 12/31/08 The Seeley Agency, Inc.;  
AFLAC; Lincoln Investment; Equitable; Prudential Financial

and be it further

RESOLVED, that the following Board Representative appointments be approved:

<u>Name</u>	<u>Position</u>
	NJSBA Representative
	NJSBA Alternate Representative
	SCSBA Representative
	SCSBA Alternate
	SCEC Representative
	Legislative Representative for NJSB
	Negotiations Committee
	Policy Committee

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and be it further

RESOLVED, that the following schedule of meetings to be held by the Board of Education of the Vocational School in the County of Sussex, in the Library, Main Building, Sussex County Technical School, 105 North Church Road, Sparta, New Jersey, 07871, be approved.

Schedule Of Meetings

Day and Date  
Tuesday, November 18, 2008

Special Meeting  
3:30 p.m.

<u>Day and Date</u>	<u>Work Session</u> <u>Time</u>	<u>Regular Meeting</u> <u>Time</u>
Thursday, November 20, 2008	3:30 p.m.	Immediately following Work Session
Thursday, December 19, 2008	3:30 p.m.	Immediately following Work Session
Thursday, January 22, 2009	3:30 p.m.	Immediately following Work Session
Thursday, February 19, 2009	3:30 p.m.	Immediately following Work Session
Thursday, March 19, 2009	3:30 p.m.	Immediately following Work Session
Thursday, April 23, 2009	3:30 p.m.	Immediately following Work Session
Thursday, May 21, 2009	3:30 p.m.	Immediately following Work Session
Thursday, June 18, 2009	3:30 p.m.	Immediately following Work Session
Thursday, July 23, 2009	3:30 p.m.	Immediately following Work Session
Thursday, August 20, 2009	3:30 p.m.	Immediately following Work Session
Thursday, September 24, 2009	3:30 p.m.	Immediately following Work Session
Thursday, October 22, 2009	3:30 p.m.	Immediately following Work Session

Day and Date  
Monday, November 2, 2009

Reorganization Meeting  
3:30 p.m.

and be it further

RESOLVED, that the following Order of Business (Agenda) be approved:

WORK SESSION AND REGULAR MEETING

- I. Call to Order
- II. Declaration of Open Public Meetings Act
- III. Pledge of Allegiance
- IV. Roll Call (President and Board Secretary)
- V. Minutes
- VI. Correspondence
- VII. Superintendent's Report
- VIII. Board Comments
  - A. President's Comments
  - B. Committee Reports
  - C. Board Member Comments
- IX. Public Participation (Agenda Items Only)
  - X. Review of Agenda Items
    - A. Finance
    - B. Building & Grounds
    - C. Grants
    - D. Education
    - E. Personnel
- XI. Old Business

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- XII. Special Interest Items
- XIII. Public Participation - Any Item
- XIV. New Business
- XV. Closed Meeting Motion (If Required)
- XVI. Return to Open Meeting or Adjournment

Note 1. The Public is invited to attend Regular Meetings and will be given an opportunity to discuss their concerns with the Board. Formal action will be taken at these meetings.

Note 2. Order of business is subject to change at the discretion of the Board President.

Note 3. Written request to be placed on the agenda must be presented to the Superintendent five (5) days prior to the board meeting.

Note 4. Formal action may or may not be taken at Work Sessions.

**X. SPECIAL INTEREST ITEMS**

**XI. PUBLIC PARTICIPATION**

**XII. CLOSED MEETING MOTION**

Closed Meeting was read by \_\_\_\_\_.

The Board of Education of the Vocational School in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel - employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion, second and vote to enter into closed meeting at \_\_\_\_ P.M.

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Closed Meeting

Regular Session of the Board of Education was recalled at \_\_\_\_ P.M.

**XIII. OLD BUSINESS**

**XIV. PUBLIC PARTICIPATION**

**XV. ADJOURNMENT**

M:     S :